



Singapore Actuarial Society (March 2019)

Hotel Reservation

oasia
HOTEL - DOWNTOWN
SINGAPORE

Please fill in this form and fax or email to **Ms. Kristine Yang**
E: kristineyang@fareast.com.sg
T: +65 6812 6917 **F:** +65 6812 6999

DATE:

A. PERSONAL INFORMATION

Mr Mrs Ms Dr

Last Name : _____ First Name : _____

Company : _____ Email Address : _____

Address : _____

Contact No. : _____ Fax No. : _____

B. RESERVATION DETAILS

Arrival Date (dd/mm/yy) : / /
 Arrival Flight No. :
 Estimated Time of Arrival (hh:mm) : :

Departure Date (dd/mm/yy) : / /
 Departure Flight No. :
 Estimated Time of Departure (hh:mm) : :

C. ROOM TYPE REQUEST (Please note that we are a smoke-free hotel)

Booking Request:

Superior Room: S\$240++ per room per night inclusive of 1 breakfast and internet (Single)

King-bed Twin-Bed

*bed type is subject to availability

D. METHOD OF GUARANTEE

American Express Diners Club MasterCard

VISA JCB

Credit Card No. :

Expiry Date (mm/yy):

/

Name (as it appears on the card) :

Cardholder's Signature :

- Kindly return this reservation form at least 14 days prior to arrival
- Any cancellation or amendment must be made 24 hours prior to arrival, otherwise there will be a one-night penalty charge
- Any no-show on the day of arrival will be charged for one night as no-show charge
- Any reservation received after this date will be subject to room availability and rate change.
- The Hotel reserves the right to offer rooms of a higher category if the above room category is not available.

TERMS & CONDITIONS:

- Check-in is at 1400hrs and check-out is at 1200hrs. Room types are subjected to availability. Guarantee Policy: A credit card number is required to confirm or guarantee your reservation. Cancellation Policy: Reservation must be cancelled 24 hours prior to arrival. Otherwise, there will be a one-night penalty fee charged to the credit card guaranteed for "No Show". Requests for room preferences and early arrival or late departure are subject to room availability.

With pleasure, we confirm your reservation. Your confirmation number is : _____